

Spring Green Community Library Board Meeting
Tuesday, Feb. 19, 2019

This meeting was called to order by Sue Meise at 5:00 PM in compliance with the Open Meeting Law.

Present: Sue Meise, Linda Thering, Linda Kettner, Ed Lilla, Sam Van Hallgren, Janet Keel, Carrie Portz (director)

Absent: Robin Reid

Guest: Bridget Roberts

Agenda: Linda Thering moved to accept the agenda with the change in order of Old and New Business, seconded by Linda Kettner. Motion carried.

Minutes: Ed Lilla moved to accept the minutes from the previous meeting, seconded by Linda Thering. Motion carried.

Treasurer & Financial Report: Linda Thering went over the report and actions she has taken with some of our smaller bequests. She reported on the Patrick Lamb account. Carrie Portz distributed a year to date report. She highlighted the library funding from the village. Janet Keel moved to accept the treasurer and financial reports, seconded by Linda Kettner. Motion carried.

-Discussion of Financial Planning and South Central Library System's Foundation: Carrie distributed some information about the foundation and fees they charge. We would not be able to have as many entries/accounts that we currently have. Our accounts would need to be combined. The foundation has a couple of investment options. Carrie will send us a report from the foundation showing their return history for their funds. Linda Thering went to BMO Harris and got a report of our CDs and when they are coming due. We discussed having an investment plan and having money in places other than CDs. Carrie is going to check with other libraries about their investment process/policies.

Approval of Bills: Carrie went over the report and gave us a copy of a streamlined report. The full report will be available to us, but the streamlined report will be distributed at the board meetings. Linda Kettner moved to approve the bills, seconded by Sam Van Hallgren. Motion carried. Linda Thering moved to accept the added bills, seconded by Sam Van Hallgren.

Director's Report: Carrie distributed her report. She went over the library statistics. Visits and circulation were down for the month of January. Children's material circulation in 2018 was up 18% over the past year. She went over past and future programming. There are upcoming trainings for the staff. It was suggested to have a workshop for the public about all the available databases.

Friends' Update: Linda Thering reported the Chocolate Lab was very nice.

New Business

-Review and Approval of 2018 Annual Report: Carrie distributed a copy of the report and went over it. Janet Keel moved to accept the annual report, seconded by Ed Lilla. Motion carried.

Old Business

-Discussion of Strategic Planning Process in 2019: Last month we talked about the Strategic Planning Process provided by SCLS. This month we received information from WiLS. The big difference is the cost. SCLS services are free and WiLS charges fees. Carrie reached to other libraries that have done Strategic Plans and gave us the responses that she received. We had some discussion about the need and purpose for a Strategic Plan. Carrie will check to see if WiLS knows of any grants available for this project.

General Public Comment: Bridget Roberts reminded us that April 2023 is the hundred year anniversary of the library. She reported that a couple of ladies from out of town came to the Star Gazing program and had wonderful things to say about our library. She also wished Carrie happy anniversary on her position at the library.

Date of Next Meeting: Tuesday, March 12, 2019 at 5:00 PM

Adjournment: Ed Lilla moved to adjourn the meeting, seconded by Janet Keel. Motion carried.

Respectfully submitted,
Linda Kettner