

**Spring Green Community Library Board Meeting
Monday, August 7, 2023**

Present: Ed Lilla, Linda Thering, Linda Kettner, Jeannie McCarville

Absent: Sue Meise, Jordan Lagerman, Addison Arndt

Library Staff: Emily Whitmore (director), Bridget Roberts

Guests: Paul Kardatzke

1. The meeting was called to order by Ed Lilla at 5:10 PM in compliance with the Wisconsin Open Meeting Law.
2. **Review and adopt agenda:** Linda Thering moved to adopt the agenda with the change of moving 9b to right after the consent agenda, seconded by Linda Kettner. Motion carried.
3. **Consent Agenda:** All matters under this item are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the consent agenda and will be considered separately.
 - a. **Review and approve minutes of July meeting**
 - b. **Approval of Treasurer's Report**
 - c. **Approval of Financial Report**
 - d. **Approval of Bills**Linda Kettner moved to approve items b, c and d, seconded by Jeannie McCarville. Motion carried.
Linda Thering moved to approve the July minutes with the addition of Ed Lilla's name to item 7b, seconded by Jeannie McCarville. Motion carried.
4. **Director's Report:** Emily distributed her report.
5. **Friends Update:** Linda Thering reported the next meeting is September 18.
6. **Action to convene into closed session under Sections 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility."** Linda Kettner moved to convene into closed session seconded by Linda Thering. Roll call vote – McCarville -aye, Thering-aye, Kettner-aye, Lilla-aye. Motion carried.
 - a. **Staff Compensation and Discussion**
 - b. **Director's 6 Month Review**
7. **Reconvene into Open Session:** Linda Thering moved to reconvene into Open Session, seconded by Jeannie McCarville. Roll call vote – McCarville-aye, Thering-aye, Kettner-aye, Lilla-aye. Motion carried.
8. **Discussion and possible action on staff compensation:** Linda Kettner moved to approve a staff wage increase of 3% for 2024, seconded by Jeannie McCarville. Motion carried.
9. **Unfinished Business – Discussion and possible action on the following:**

- a. **2024 Library Budget:** Linda Thering moved to approve the 2024 budget as presented, seconded by Jeannie McCarville. Motion carried.
- b. **Library Improvements:** Paul Kardatzke discussed ongoing improvements. He recommended a metal roof. Solar panels could be attached to the metal roof. He recommended replacing the soffit with cement board and covering the joints with battens. Ed will work with Paul on the specs for the roof/soffit project. Linda Thering moved to give Emily permission to address the tile grouting not to exceed \$500, seconded by Jeannie McCarville. Motion carried.
- c. **WILS Strategic Planning Cohort:** This will begin in the fall.
- d. **Landscaping Update:** Emily will check with the Public Works Department about landscape maintenance.

10. New Business

- a. **Vanguard Report Update:** Linda Thering distributed a current report on this fund.
- b. **Board Position Elections:** **President** – Linda Kettner nominated Ed Lilla as president, seconded by Linda Thering. Motion carried. **Vice-President** – Linda Kettner nominated Jeannie McCarville as Vice-President, seconded by Linda Thering. Motion carried. **Treasurer** - Linda Kettner nominated Linda Thering as treasurer, seconded by Jeannie McCarville. Motion carried. **Secretary** – Linda Thering nominated Linda Kettner as secretary, seconded by Jeannie McCarville. Motion carried.
- c. **Board Position Upcoming Openings:** Emily will advertise for people interested in serving on the board.
- d. **Trustee Training Week:** August 21-25, 2023
- e. **Discussion of Side Yard – Pergola:** Linda Thering had information about a local person who has solar panel pergola and encouraged us to go and look at it.
- f. **Basement Flooding:** ASAP says it was caused by the rain barrel and the situation has been remedied.

11. **General Public Comment:** none

12. **Confirm Date of Next Meeting:** Monday, September 11, 2023, 5:00 PM

13. **Adjourn:** Linda Kettner moved to adjourn the meeting, seconded by Linda Thering. Motion carried.

Linda Kettner