

**Spring Green Community Library Board Meeting  
Monday, September 11, 2023**

**Present:** Ed Lilla, Linda Thering, Linda Kettner, Jeannie McCarville, Sue Meise (virtually), Jordan Lagerman

**Absent:** Addison Arndt

**Library Staff:** Emily Whitmore (director), Bridget Roberts

**Guests:** Chris Evertt, Paul Kardatzke

1. The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Wisconsin Open Meeting Law.
2. **Review and Adopt Agenda:** Linda Kettner moved to adopt the agenda, seconded by Jeannie McCarville. Motion carried.
3. **Consent Agenda:** All matters under this item are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the consent agenda and will be considered separately.
  - a. **Review and approve minutes of August meeting**
  - b. **Approval of Treasurer's Report**
  - c. **Approval of Financial Report**
  - d. **Approval of Bills**Linda Kettner moved to take out item c for discussion, seconded by Linda Thering. Motion carried. Linda Kettner moved to approve all items after discussion of item c, seconded by Linda Thering. Motion carried.
4. **Director's Report:** Emily distributed her report. Additionally, she reported that we have received a \$3,000 grant from the Schlecht family. Jerad (Public Works) noticed that lights in the fixture above the desk are dying more quickly than he thought they should. He reached out to Norm Miller about this. Norm thinks the ballast may need to be replaced. Replacing ballast and lights could run about \$800.
5. **Friends Update:** Linda Thering said they are meeting Monday, September 18.
6. **Action to convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for "Considering financial, medical, social or personal histories or disciplinary date of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations."**

Linda Thering moved to go into closed session, seconded by Sue Meise. Roll call vote: Meise-aye, Lagerman-aye, McCarville-aye, Kettner-aye, Thering-aye, Lilla-aye. Motion carried.

  - a. **New Board Member Conversation**

7. **Reconvene into Open Session:** Linda Kettner moved to reconvene into open session, seconded by Jordan Lagerman. Roll call vote Meise-aye, Lagerman-aye, McCarville-aye, Kettner-aye, Thering-aye, Lilla-aye. Motion carried.
8. **Discussion and possible action on new board members:** Linda Kettner moved to offer the village positions to Joy Kirkpatrick and Dede Holverson, seconded by Linda Thering. Motion carried.
9. **Unfinished Business – Discussion and possible action on the following:**
  - a. and other requirements for the project. Linda Kettner read a letter from Patti Peltier about the library landscaping. Emily is working on quotes for flooring.
  - b. **Library Board-Treasurer Position:** Linda Kettner moved to have Jordan Lagerman take this position, seconded by Sue Meise. Motion carried.
  - c. **Trustee Training Week:** tabled
  - d. **Strategic Planning:** Jordan Lagerman, Bridget Roberts and Joy Kirkpatrick will serve on this committee.
10. **New Business and possible action on the following:**
  - a. **Bank Account Authorization:** This was discussed during item 9 b.
  - b. **2024 Library Closure Dates:** tabled
  - c. **2024 Board Meeting Dates:** tabled
  - d. **Community Room Use – Savor the Valley:** This group wants to use the Community Room for a “winter school” during various weekends from Nov. – March. This would be open to the public and they would like to charge a fee or ask for a donation from participants. Emily will ask for more information.
  - e. **Exterior Door – Access Door proposal:** tabled
  - f. **Possible Closure – River Valley High Homecoming Parade:** Linda Kettner moved to close the library at 2 PM on October 6, seconded by Linda Thering. Motion carried.
  - g. **Cleaning equipment:** tabled
  - h. **Staffing Level:** Emily distributed info from 2 other libraries about staffing the library. Sometimes she needs to staff the library by herself.
  - i. **Additional Security:** tabled
11. **General Public Comment:** Bridget Roberts totally agrees with Patti Peltier about the landscaping.
12. **Confirm date of next meeting:** Monday, October 9, 2023, at 5:00 PM
13. **Adjourn:** Linda Kettner moved to adjourn, seconded by Jordan Lagerman. Motion carried.

Linda Kettner