

**Spring Green Community Library Board Meeting**  
**Monday, December 4, 2023**

**Present:** Ed Lilla, Linda Kettner, Jeannie McCarville, Sue Meise, Joy Kirkpatrick, Linda Thering, Jordan Lagerman

**Absent:**

**Library Staff:** Emily Whitmore (director), Bridget Roberts

**Guests:**

1. The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Wisconsin Meeting Law.
2. **Review and adopt agenda:** Linda Kettner moved to adopt the agenda, seconded by Sue Meise. Motion carried.
3. **Consent agenda:** All matters under this item are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the consent agenda and will be considered separately.
  - a. **Review and approve minutes of November meeting.**
  - b. **Approval of Treasurer's Report**
  - c. **Approval of Financial Report**
  - d. **Approval of Bills**Linda Thering moved to approve items a, b, d and remove item c, seconded by Sue Meise. Motion carried.  
Item c discussion – Linda Thering asked about getting Jordan and Ed's names on the Van Guard account. Ed has the paperwork to take care of this.  
Linda Thering moved to approve the financial report, seconded by Sue Meise. Motion carried.
4. **Director's Report:** Emily distributed her report.
5. **Friends Update:** Linda Thering reported the Book and Bake Sale was held this past weekend. It was a big success. The Chocolate Lab will be held in April.
6. **Action to convene into closed session** under Sections 19(1)(f) of the Wisconsin Statutes for "Considering financial, medical, social or personal histories or disciplinary date of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par.(b) applies which, is discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations."  
Linda Kettner moved to convene into closed session, seconded by Sue Meise. A roll call vote was taken. Lagerman-aye, McCarville-aye, Meise-aye, Thering-aye, Kirkpatrick-aye, Lilla-aye, Kettner-aye (7 ayes) Motion carried.
  - a. **New Board Member Conversation**
7. **Reconvene into open session:** Linda Kettner moved to reconvene into open session, seconded by Joy Kirkpatrick. A roll call vote was taken. Lagerman-aye,

McCarville-aye, Meise-aye, Thering-aye, Kirkpatrick-aye, Lilla-aye, Kettner-aye (7 ayes) Motion carried.

- 8. Discussion and possible action on new board members:** Joy Kirkpatrick moved to offer the position to Chris Ferguson, if he declines, we'll offer it to Patricia Zingshein, seconded by Jeannie McCarville. Motion carried.
- 9. Unfinished Business – Discussion and possible action on the following**
  - a. Library Improvements:** Ed Lilla will continue to work with Paul Kardatzke on the roof and soffit project. Emily Whitmore reported on updating lights in the building. Lights in the Community Room need repair. To do 1 strip of lights with LED would be about \$180. This does not include bulbs. Emily will get a quote for this project. The floor cleaner is scheduled to come in January.
- 10. General public comment:**
- 11. Confirm date of next meeting –** Monday, January 8, 2023, 5:00 PM
- 12. Adjourn:** Linda Thering moved to adjourn the meeting, seconded by Sue Meise. Motion carried.

**Linda Kettner**