

Spring Green Community Library Board Meeting
Monday, October 7, 2024

Present: Joy Kirkpatrick, Jeannie McCarville, Linda Kettner, Ed Lilla, Chris Ferguson, Jordan Lagerman, Dede Holverson

Absent:

Library Staff: Emily Whitmore (director), Bridget Roberts

Guests:

1. The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Wisconsin Open Meeting Law.
2. **Review and adopt agenda:** Linda Kettner moved to adopt the agenda, seconded by Jeannie McCarville. Motion carried.
3. **Consent Agenda:** All matters under this item are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the consent agenda and will be considered separately.
 - a. **Review and approve minutes of September meeting**
 - b. **Approval of Treasurer's Report**
 - c. **Approval of Financial Report**
 - d. **Approval of Bills**Linda Kettner moved to approve the consent agenda, seconded by Joy Kirkpatrick. Motion carried.
4. **Director's Report:** Emily's report was distributed. She went over a few highlights.
5. **Friends Update:** No update
6. **Convene into Closed Session:** Action to Convene into Closed Session under Sections 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility."
 - a. **Director's Annual Review**Jeannie McCarville moved to convene into closed session, seconded by Jordan Lagerman Roll call vote: Kirkpatrick-aye, Lagerman-aye, McCarville-aye, Ferguson-aye, Kettner-aye, Lilla-aye 6 ayes Motion carried
7. **Reconvene into Open Session:** Linda Kettner moved to reconvene into open session, seconded by Chris Ferguson Roll call vote: Kirkpatrick-aye, Holverson-aye, Lagerman-aye, McCarville-aye, Ferguson-aye, Kettner-aye, Lilla-aye 7 ayes Motion carried.
8. **Discussion and possible action on Director's Annual Review:** no action taken
9. **Unfinished Business – Discussion and possible action on the following:**
 - a. **Library Improvements:** We are waiting on the beginning of the roof project. Ed will check into it.
10. **New Business - Discussion and possible action on the following:**
 - a. **2024 Board Contribution to Operating Budget:** Linda Kettner moved to take \$40,000 out of the fund balance and \$10,000 out of the General Fund-Checking to make

the 2024 Board Contribution to the operating budget, seconded by Joy Kirkpatrick. Motion carried.

- b. Board Held Funds Conversation – Roof Funding:** Joy Kirkpatrick moved to take approximately \$160,000 from the Patrick Lamb account and the remainder of approximately \$40,000 from the Bequests Memorial-Money Market, seconded by Linda Kettner. Motion carried.
- c. Board Held Funds Conversation – Carpet Funding:** Chris Ferguson moved to use the Bequest Memorial-Money Market, and the rest needed from the Maintenance Fund-Checking and Maintenance Fund-Savings to pay for carpeting, book moving and painting, seconded by Joy Kirkpatrick. Motion carried.
- d. Library and Community Foundations:** Emily reported on the South Central Library System's Foundation and Community Foundation of Southern Wisconsin. The benefits are that the structure is there for us to use.
- e. Library Board Meeting Dates:** Linda Kettner moved to accept the dates as presented, seconded by Dede Holverson. Motion carried.
- f. Library Closure Dates:** Linda Kettner moved to approve the dates as presented, seconded by Chris Ferguson. Motion carried.

11. General Public Comments: none

12. Confirm date of next meeting – Monday, November 4, 2024, at 5:00 PM

13. Adjourn: Jeannie McCarville moved to adjourn the meeting, seconded by Chris Ferguson. Motion carried.

Linda Kettner