

Spring Green Community Library Board Meeting
Monday, February 10, 2025

Present: Joy Kirkpatrick, Jeannie McCarville, Chris Ferguson, Linda Kettner, Ed Lilla, Jordan Lagerman

Absent: Dede Holverson

Library Staff: Emily Whitmore (director), Bridget Roberts

Guests:

1. **Call to Order:** The meeting was called to order at 5:00 PM by Ed Lilla in compliance with the Wisconsin Open Meeting Law.
2. **Review and Adopt Agenda:** Linda Kettner moved to adopt the agenda, seconded by Jeannie Mc Carville. Motion carried.
3. **Consent Agenda:** All matters under this item are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the consent agenda and will be considered separately.
 - a. **Review and approve minutes of January meeting**
 - b. **Approval of Treasurer's Report**
 - c. **Approval of Bills**
 - d. **Approval of Financial Report**

Linda Kettner moved to approve the consent agenda, seconded by Joy Kirkpatrick. Motion carried.
4. **Director's Report:** Emily distributed her report with the following additions: Friday SCLS replaced router and switch – the alarm company had to come and work on the alarm; one of the panes of glass in the library door broke during carpet installation- we'll send bill to Coyle Carpet; the plug under the circ desk may need to be upgraded; Emily called Leo Walton to fix the external lights; received bill from Yerges.
5. **Friends Update:** They had a meeting last week. There are some new people interested in the group. Their annual meeting will be in March. They're planning a fundraiser in April called a Periodical Party to raise money for periodicals for the library.
6. **Unfinished Business – Discussion and possible action on the following:**
 - a. **HVAC Project Quote – ASAP:** Joy Kirkpatrick moved to approve the quote from ASAP, seconded by Chris Ferguson. Motion carried.
 - b. **Library/Community Foundation Update:** Emily and Jordan have been working on the possible combination of wills and are having difficulty finding 1 of the 3. They will check with the rep from the Foundation about how to proceed with this.
7. **New Business – Discussion and possible action on the following:**

- a. **BMO – Line of Credit:** We could have a line of credit set up with a waiver of fees. We'll check with the Village/auditors about this.
 - b. **2025 Sauk County Technology Money:** Joy Kirkpatrick moved to approve the purchase of 2 computers and a receipt printer not to exceed \$2,000, seconded by Linda Kettner. Motion carried.
 - c. **2024 Annual Report Approval:** Linda Kettner moved to approve the 2024 report, seconded by Chris Ferguson. Motion carried.
 - d. **2024 – Year in Review Presentation:** Emily presented a power point.
8. **General Public Comment:** none
9. **Confirm date of next meeting – Monday, March 10, 2025, at 5:00 PM**
10. **Adjourn:** Joy Kirkpatrick moved to adjourn the meeting, seconded by Chris Ferguson. Motion carried.

Linda Kettner