

**Spring Green Community Library Board Meeting**  
**Tuesday, June 9, 2020 via ZOOM**

The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Open Meeting Law.

**Present:** Ed Lilla, Linda Thering, Linda Kettner, Robin Reid, Sam Van Hallgren, Janet Keel

**Absent:** Sue Meise

**Library Director:** Lisa Renier Thomas

**Guest:** Bridget Roberts

**Agenda:** Robin Reid moved to accept the agenda as presented, seconded by Linda Kettner. Motion carried.

**Minutes:** Linda Thering moved to accept the minutes from the May 12, 2020 board meeting, seconded by Janet Keel. Motion carried.

**Treasurer & Financial Report:** Robin Reid moved to approve the treasurer and financial report, seconded by Linda Kettner. Motion carried.

**Approval of Bills:** Linda Kettner moved to approve the bills, seconded by Linda Thering. Motion carried.

**Director's Report:** Lisa distributed her report. Staff meetings are taking place weekly. The library is being prepped for reopening. There is an adequate supply of face masks and hand sanitizer for patrons; masks, hand sanitizer, disinfectant, and gloves for staff. We have washable silicone keyboard covers for patron-use PCs. Curbside pick-up is continuing. SCLS delivery is now twice weekly, but they are still catching up and no holds are being pulled for other libraries. The summer reading program is set to go depending on the reopening date.

**Friends Update:** Linda Thering reported that the group has not had a meeting. Lisa has been in touch with the group as a courtesy.

**Old Business**

**-Review and Approve Library Reopening Plan:** There was discussion about opening on June 15. The board wants the staff to be comfortable with an opening date and not feel forced into one. It was suggested to have more flexible and expanded hours for curbside pickup, expanding hours for phone calls, and potentially opening for computer usage, but waiting on reopening the library for other use until June 22 or July 1. \*Linda Kettner moved to accept the mask policy as presented, seconded by Robin Reid. Motion carried. \*Janet Keel moved that starting June 15 allow patrons to make appointments for computer usage, expand curbside pickup and phone answering with varied hours and that Lisa Renier-Thomas will have discretion on this and further opening of the library will be tied to data on the Sauk County COVID 19 Data Hub, seconded by Linda Kettner. Motion carried.

**-WiFi Access Points:** There was discussion about the number of hubs we will get. SCLS is wondering if we're ready to do the installation in July. We paid for 2 of the points and a 3<sup>rd</sup> one was paid for through a grant. The 2 inside points are hard wired to our system. The outdoor point will be a web-based system not connected to SCLS. We could receive a grant for up to \$400 for installation cost. We would begin paying \$125 a year in 2024 for this point. The west end point will be replaced, a new point will be installed in the community room and one will be outside. Ed will talk to Jeremy about pulling cable

for the access points. Linda Thering moved to direct Lisa to have cabling pulled to the west side of the library, above the kitchen area in the community room and for future accommodations for the outside point up to the amount of \$2,200. The money for this project will come out of our SCLS technology fund, seconded by Robin Reid. Motion carried.

### **New Business**

**-Discussion and Possible Action on Library Board Purchase Approvals:** There was discussion about purchasing things not in our original budget. We need to give Lisa clear direction on purchases not budgeted for. A discussion will be held with Wendy at the village office about our paying for things out of pocket, clearing things up and tracking where we are in the budget. The board will revisit the limit on director's purchases that have not been budgeted for. As a board we need to be clearer on our motions and rules of order.

**Public Comment:** Bridget Roberts had concerns about the closed session at last month's meeting. She said it was not on the agenda to reconvene into Open Session and wondered what that motion was about. She also asked about the statute used for the closed session and that we didn't state what was being talked about. She felt the board was not being transparent and she asked the board to be transparent about the closed session. She has looked through the Trustee Essentials and how this issue is stated. Ed responded that he felt what we did was right and we have the best interest of the library and staff in mind. In the future we'll try to do a better job with closed sessions. Bridget challenged the board to go back and review previous closed sessions. She appreciates our support on reopening.

**Next Meeting:** Tuesday, July 7, 2020 at 5:00 PM

**Adjournment:** Janet Keel moved to adjourn this meeting, seconded by Sam Van Hallgren. Motion carried.

Respectfully submitted,  
Linda Kettner