

## **Spring Green Community Library Board Meeting Tuesday, April 12, 2022**

The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Wisconsin Open Law.

**Present:** Sue Meise, Linda Thering, Ed Lilla, Linda Kettner, Jordan Lagerman, Addison Arndt, Jennie McCarville

**Absent:**

**Guests:** Bridget Roberts, Jackie Passant, Nancy Hume

**Agenda:** Linda Thering moved to approve the agenda, seconded by Addison Arndt. Motion carried.

**Minutes:** Sue Meise moved to approve the minutes from the March 8, 2022 meeting, seconded by Jordan Lagerman. Motion carried.

**Treasurer & Financial Report:** Addison Arndt moved to approve the treasurer and financial report, seconded by Linda Kettner. Motion carried.

**Approval of Bills:** Linda Kettner moved to approve the bills, seconded by Linda Thering. Motion carried.

**Staff Report:** A report was distributed. Summer Library Program planning has begun. Storytime is offered each Wednesday morning. A new downtown Story Walk will be installed soon. An event for recruiting volunteers is being planned for May. Staff has been able to fill in for each other as needed. Monthly staff meetings will continue until we have a director. All of the ordering for the East Asia Grant has been completed and most items received. The scanner and laptop received from SCLS is working well for inventory and weeding. Nancy Hume donated flowers for the kaleidoscope. Items on loan from the Sauk County Historical Society will be displayed in the cases in the Community Room. There is no date for this yet.

**Friends Update:** No recent meeting

### **New Business**

**-Donation from David Leyda:** David made a donation of \$800 to the Spring Green Library. This money is to be used for staff or volunteer expenses. Bridget Roberts has started a spreadsheet to keep track of this money. A volunteer recruitment event will be held on May 21, 2022.

**-Review Community Room Policy:** A copy of the current policy was distributed. We will consider this issue at our May meeting. We asked that the staff give their input on this policy.

**-Program Reimbursement for Greater Sauk Community Foundation Money:** Bridget Roberts reported that the library received a check for \$800 in 2020. This money was to be used for a program. Due to COVID we were not able to hold a program. The group is asking for the money to be returned. Bridget talked to the person in charge of this grant and the group will give us to the end of the year to hold a program or return the money. Art Workshop for Older Adults is the title of the grant. Linda Kettner moved to return the \$800 to the Greater Sauk Community Foundation, seconded by Jeannie McCarville. Motion carried.

**-Landscaping Around Building:** Linda Kettner moved to approve \$300 for planting in the kaleidoscope garden, Sue Meise seconded. Motion carried. It was suggested that we remove the black plastic edging. We will ask the village to do a clean-up and mulching. Linda Kettner will talk to Patti Peltier about which shrubs should be saved and

which should go. She will coordinate with Sue Meise about meeting with one of the village workers about this. If we decide to move the corner tree Dan and Linda Kettner will pay for this cost.

**-Replacement of Computers:** Bridget Roberts distributed a chart showing the age of our computers and dates that they should be replaced. Jordan Lagerman will check into this. Bridget will report at our next meeting.

**-Make Music Day – June 21, 2022:** RV ARTS is sponsoring this program. They are looking for venues and artists to perform during the day.

### **Old Business**

**-Director Search Update:** Linda Thering reported that there has been a little interest, but we haven't had any applications yet.

**-ARPA Grant Award for Curbside Lockers Wiring:** Jordan Lagerman and Bridget Roberts looked at potential spots for the lockers to be mounted. Jordan reported that the company representative suggested a couple of spots that would work. We will need to pay for the wiring needed. Jordan will continue to coordinate with the company.

**-Author Program – April 26, 2022:** Rand Atkinson will be doing a program about Earth Day from 6-8 PM.

**-Library Service Plan:** The library will close at 5 PM on April 13, 2022 due to staffing issues.

**General Public Comment:** Bridget Roberts thanked Linda Thering for working with her on the budget. She reported that the Chamber is doing an online auction. She referred them to the Friend group. Jackie Passant mentioned that pay checks are paper rather than direct deposit. She also asked that a couple of the benches that are not in good shape be disposed of. There was discussion about the color of the tables and chairs in the kaleidoscope garden.

**Convene into closed Session** under Section 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility." Linda Kettner moved to go into closed session, seconded by Addison Arndt. A roll call vote was taken: Arndt – aye, McCarville – aye, Lagerman – aye, Kettner – aye, Lilla – aye, Thering – aye, Meise – aye Motion carried.

**Reconvene into Open Session:** Linda Kettner moved to return to Open Session, seconded by Sue Meise. A roll call vote was taken: Arndt – aye, McCarville – aye, Lagerman – aye, Kettner – aye, Lilla – aye, Thering – aye, Meise – aye Motion carried.

**Discussion and possible action on Library Director Applications:** No action was taken we are continuing to seek applications.

### **General Public Comment:**

**Next Meeting:** Tuesday, May 10, 2022 at 5:00 PM

**Adjourn:** Linda Thering moved to adjourn the meeting, seconded by Addison Arndt. Motion carried.

Respectfully submitted,  
Linda Kettner