

**Spring Green Community Library Board Meeting via ZOOM
Tuesday, May 12, 2020**

The meeting was called to order by Sue Meise at 5:00 PM in compliance with the Open Meeting Laws.

Present: Sue Meise, Robin Reid, Sam Van Hallgren, Ed Lilla, Linda Kettner, Linda Thering, Janet Keel

Absent:

Library Director: Lisa Renier Thomas

Guest: Bridget Roberts

Agenda: Robin Reid moved to accept the agenda as printed, seconded by Linda Kettner. Motion carried.

Minutes: Ed Lilla moved to accept the minutes from the April 6, 2020 meeting, seconded by Linda Thering. Motion carried.

Treasurer & Financial Reports: Linda Kettner moved to accept the treasurer & financial reports, seconded by Robin Reid. Motion carried.

Approval of Bills: Linda Thering moved to approve the bills, seconded by Linda Kettner. Motion carried.

Librarian's Report: Lisa distributed her report. A staff meeting was held to discuss curbside delivery, staffing and evolving DPI guidelines. SCLS delivery has begun with limited capacity once a week. SCLS/Badger Link are offering one free BlueJeans account per library. This is similar to ZOOM. Through DPI all WI libraries are getting a free BeanStack account. This is a virtual reading incentives program. SCLS contacted Lisa about a grant for exterior WiFi point.

Friends Update: This group has not had a meeting. They are looking for a president. Lisa will reach out to them about online fundraising.

Old Business

-Library Garden Updates: Robin Reid has not currently done any work on this project. She has asked J&J Lawn Care for a quote for clearing the garden area by the end of the summer.

New Business

-Discussion and Action on establishing Employee Emergency Paid Sick Leave Act

Allotment: Ed Lilla moved to adopt the emergency paid sick leave hours as presented in the email of today (5/12/2020) and have the library track hours internally until the act ends, seconded by Sam Van Hallgren. Motion carried.

-DPI Guidelines for Reopening Public Libraries: *Designed to be flexible/nimble

***Considerations on PPE, sneeze guards, etc. *Consider Actions if "Safer at Home" order is overturned by WI Supreme Court** Lisa asked for our guidance on this. We felt this was a project for her and the staff to work on in order for them to be comfortable. Lisa will keep us

informed. She is currently looking for cleaning supplies. Lisa will check with Greg Wipperfurth, village employee, about installing plexiglass barriers for the circulation desk. We also discussed computer usage during the reopening, cost for a self-checkout station, and the purchase of inexpensive keyboards and mice.

Public Comment: Bridget Roberts reported that the library staff are at different levels of comfort and is glad the board is letting them figure things out. She also suggested limited hours when opening. Bridget is curious about the closed session as she believes that we've had some illegal closed sessions in the past. She said the closed sessions cannot be used for general discussions. Robin Reid responded that there is a state statute that supercedes this and it has been checked out with Wendy at the village office and the village lawyer. Ed Lilla responded that we can't talk about general staffing levels. Bridget responded she just wanted to clarify that the person or persons that are being talked about have been notified. Robin replied that any action would be take in open session. Bridget responded that she feels comfortable sharing her concerns and thoughts and thanked the board for hearing her.

Next Meeting: Tuesday, June 9, 2020 at 5:00 PM

Convene into Closed Session under Sections 19.85(1)(c) of the Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Linda Kettner moved to go into closed session, seconded by Robin Reid. The board was polled – 7 ayes. Robin Reid moved to reconvene into open session, seconded by Linda Kettner. Motion carried.

Adjournment: Ed Lilla moved to adjourn this meeting, seconded by Sam Van Hallgren. Motion carried.

Respectfully submitted,
Linda Kettner