

**Spring Green Community Library Board Meeting  
Monday, November 5, 2018**

The meeting was called to order by Sue Meise at 5:00 PM in compliance with the Open Meeting Law.

**Present:** Sue Meise, Robin Reid, Ed Lilla, Linda Kettner, Linda Thering, Janet Keel, Carrie Portz (director)

**Absent:**

**Guest:** Bridget Roberts

**Review and Adopt Agenda:** Robin Reid moved to accept the agenda as printed, seconded by Janet Keel. Motion carried.

**Review and Approve Minutes of Previous Board Meeting:** Linda Thering moved to accept the minutes from the previous meeting, seconded by Linda Kettner. Motion carried.

**Treasurer & Financial Reports:** Linda Kettner moved to accept the treasurer and financial bills, seconded by Robin Reid. Motion carried.

**Approval of Bills:** Ed Lilla moved to accept the bills with the addition of the Visa and Hometown bills, seconded by Janet Keel. Motion carried.

**Directors Report:** Carrie's report was distributed. She went over data of library usage. Attendance at programs has been up this year. Youth programming is going well with good attendance. Special cards are being made for teachers. Delivery service will begin for schools and day cares in the River Valley school district. The adult computer class is full. Continuing education for staff is ongoing. Carrie is working on increasing the library's email list. Mark Ibach will be at our Dec. 4 meeting for trustee training. A discussion about being a fine free library took place. Carrie distributed a list of considerations for this discussion. We will be a fine free library as a pilot project from January through June of 2019. At the end of June we will review how this has gone. This may not cover inter-library loans depending on the library's practices. Carrie will come to the board with a proposal about this at our next meeting.

**Friends' Report:** Linda Thering reported that the group had a 10 minute play writing workshop, Dec.1 will be the Country Christmas activity, on going discussion about the Chocolate Lab took place.

**Old Business**

**-Update on Library Gutters and Water Drainage Issues:** Carson Feiner put delineators on the gutters. Sue Meise met with Greg Wipperfurth about splash guards. Greg suggested we talk to Dave Mancini. Greg and Dave met at the library to discuss the gutter/water issues. Dave suggested getting larger gutters. Another suggestion was putting a concrete pad under the eave sloping toward the parking lot. This would direct water and also serve as an area for a table and chairs. ASAP suggested we put in a window well filled with washed stone, with a new pipe into the building. Ed Lilla will meet with Sue at the library and go over potential improvements. Our goal is to have plan in place so we can implement it in the spring.

**New Business**

**-Consideration of 2019 Budget Proposal:** A copy of the budget was distributed and has been turned into the village board. Carrie went over changes that were made. The

changes resulted in a 2% decrease over last year's budget. Robin Reid moved to accept the budget as presented, seconded by Ed Lilla. Motion carried.

**General Public Comment:** Bridget Roberts shared the link to the library newsletter on the Facebook page. She is also very happy that the board members have library cards and use the library. Sue Meise mentioned that the lady who does the food pantry book distribution said she notices a very positive result from children who receive books. Sue also recognizes that all board members bring an individual skill set to the group. We will be looking for a new person to take Ray Kepler's place on the board. Carrie Portz brought up the issue of transparency in choosing board members.

**Confirm Date of Next Meeting:** Tuesday, December 4, 2019 at 5:00 PM

**Adjourn:** Linda Kettner moved to adjourn this meeting, seconded by Robin Reid. Motion carried.

Respectfully submitted,  
Linda Kettner