**Spring Green Community Library Board Meeting**

**Tuesday, September 11, 2018**

The meeting was called to order at 5:00 PM by Sue Meise in compliance with the Open Meeting Law.

**Present:** Sue Meise, Linda Thering, Linda Kettner, Ed Lilla, Ray Kepler, Carrie Portz (director)

**Absent:** Robin Reid

**Guests:** Bridget Roberts, Janet Keel

**Agenda:** Ray Kepler moved to accept the agenda, seconded by Linda Thering. Motion carried.

**Minutes:** Ed Lilla move to accept the minutes from the previous meeting, seconded by Linda Thering. Motion carried.

**Treasurer & Financial Reports:** Linda Kettner moved to accept the treasurer and financial reports, seconded by RayKepler. Motion carried.

**Approval of Bills:** Ed moved to pay the bills with addition of RV Yearbook and Visa bill, seconded by Linda Thering. Motion carried.

**Director’s Report:** Carrie distributed her report. The summer program wrapped up. 66 children registered and 51 adults participated. Computer usage is up. The number of programs and attendance is up from last year. We discussed library item usage. Our numbers are really good. Due to having 2 new members joining our board Carrie suggested we have a refresher trustee training course for all of our members. We’ll talk about strategic planning.

**Friends:** At their last meeting they discussed the garage sale. They made about $1,000. They’ve begun work on the 10 minute play contest.

**Old Business**

**Consideration of recommendation of Janet Keel for appointment to the Library Board:**

**Update on Library landscaping:**  Linda Kettner moved to recommend Janet Keel for appointment to the Library board, seconded by Ray Kepler. Motion carried.

**Update on Library landscaping:** Carrie met with Marcy Huffaker to discuss options for our gardens. One suggestion was natural play areas that could also be used for programs. Marcy will send some figures for the options.

**Update on Library roof:** Sue met with Carson Feiner. They discussed the roof. The cost of a new roof with shingles similar to what we have now would be $33,285. To get a little better shingle it would be an additional $3,000. A metal roof would be $85,000. Sue and Carson discussed concerns we have. He suggested we should have another outlet on the gutters. He had other suggestions for repairs to the gutters at a cost of $395. Linda Thering moved that we contract with Feiner Construction for gutter repairs at a cost of $395, seconded by Ray Kepler. Motion carried. We will check with Steve Roberts about repairs to the soffit.

**New Business**

**Consideration of computer purchase:** Carrie distributed information on new laptop computers. Ed Lilla moved that we go ahead with the purchase of 2 Dell laptop computers through SCLS at a cost of $1,196.64, seconded by Ray Kepler. Motion carried.

**Discussion of preliminary 2019 budget:** Carrie distributed a copy of the preliminary budget with numbers for 2019 and went over differences between the 2017 and 2018 budgets. Carrie went over the budget sections and covered potential changes.

**General Public comment:** Bridget Roberts reported on new library card sign up and how it is being promoted. She also reminded us to watch for library card celebrities on Facebook. She mentioned an adult that got her first library card ever. The person realized how much our system has to offer.

**Date of next meeting:** Tuesday, October 9, 2018 at 5:00 PM

**Adjournment:** Linda Thering moved to adjourn this meeting, seconded by Linda Kettner. Motion carried.

Respectfully submitted,

Linda Kettner