

**Spring Green Community Library Board Meeting
Tuesday, July 12, 2022**

The meeting was called to order by Sue Meise at 5:00 PM in compliance with the Wisconsin Open Meeting Law.

Present: Sue Meise, Linda Thering, Linda Kettner, Jordan Lagerman, Jeannie McCarville, Addison Arndt

Absent: Ed Lilla

Interim Director: Carrie Portz

Guests: Bridget Roberts

Adopt Agenda: Linda Thering moved to adopt the agenda, seconded by Jeannie McCarville. Motion carried.

Minutes From June 7, 2022: Jeannie McCarville moved to approve the minutes from the June 7, 2022 meeting, seconded by Jordan Lagerman. Motion carried.

Treasurer and Financial Report: Addison Arndt moved to approve the treasurer and financial report, seconded by Linda Kettner. Motion carried.

Approval of Bills: Linda Thering moved to approve the bills, seconded by Addison Arndt. Motion carried.

Director's Report: There have been no youth services recently. They are expected to resume next week. Other programming includes Jean and Jeff Alt sharing their trip to the Galapagos on July 19 and Keiran Murphy, FLLW, in September. The Meadows provided half of the funding for Ocean Odyssey. The East Asian Grant reimbursement check arrived. Carrie is conducting a search for new library assistants. Carrie included a list of places that she has placed our ad for a library director. These include free and paid advertising.

Friends Update: No recent meeting. The garage and book sale took place.

Old Business – discussion and possible action on the following

-Landscaping Project Update: Linda Kettner reported the village employees will be removing the current shrubbery this month. Patti Peltier is creating a planting design.

New Business – discussion and possible action on the following

-Discussion of hiring 2 Library Assistants: It is currently difficult to keep the library open with the number of staff we have. Carrie Portz would like to hire 2 assistants to work 10 hours a week each. There have been 8 applicants. She will interview 5 of them. There were questions about budgeting for this. It will be an increase in pay from 7 to 20 hours a week. Carrie feels there is room in the budget for this. She brought up the hourly pay amount and how it compares to other libraries. It was suggested that we increase our assistants' pay.

General Public Comment: Bridget Roberts asked if the board would consider having a staff member sit in on the interviews for the library director. She asked if anyone knows who created the tall white sculpture. Sue will find out. Gigi LaBudde has asked if the statue could be placed somewhere outside.

Director Search Update: Carrie Portz reported the places she has placed ads for the director job. Some places were free and some have fees. 2 applicants came from Indeed.

Action to convene into closed session under Sections 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Linda Kettner moved to convene into closed session, seconded by Addison Arndt. Roll call vote: McCarville-aye, Arndt-aye, Lagerman-aye, Kettner-aye, Thering-aye, Meise-aye. Motion carried.

-Discussion regarding recruitment and interviews for the Library Director position.

Reconvene into Open Session: Jeannie McCarville moved to reconvene into Open Session seconded by Linda Thering. Roll call vote: McCarville-aye, Arndt-aye, Lagerman-aye, Kettner-aye, Thering-aye, Meise-aye. Motion carried.

Possible action regarding recruitment and interviews with select applicants for the Library Director position: Addison Arndt moved to interview 4 people on July 25, seconded by Linda Kettner. Motion carried. Addison Arndt moved to amend the motion to July 18 for candidate interviews, seconded by Linda Kettner. Motion carried

Confirm date of next meeting: Tuesday, August 9, 2022 at 5:00 PM

Adjournment: Jordan Lagerman moved to adjourn, seconded by Linda Thering. Motion carried.

Respectfully submitted,
Linda Kettner