

**Spring Green Library Board Meeting  
Tuesday, September 13, 2022**

1. The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Wisconsin Open Meeting Law.

**Present:** Ed Lilla, Linda Thering, Linda Kettner, Jordan Lagerman

**Absent:** Sue Meise, Addison Arndt, Jeannie McCarville

**Interim Director:** Carrie Portz

**Guests:**

**2. Agenda:** Linda Thering moved to approve the agenda, seconded by Jordan Lagerman. Motion carried.

**3. Minutes of the August 9 and September 7, 2022 meetings:** The minutes from the September 7, 2022 meeting are approved as printed.

**4. Treasurer & Financial Report:** Linda Kettner moved to accept the treasurer and financial report, seconded by Linda Thering. Motion carried.

**5. Approval of Bills:** Linda Thering moved to approve the bills, seconded by Jordan Lagerman. Motion carried.

**6. Director's Report:** Carrie Portz distributed a report showing library data for the year to date. Carrie reported that the floors were redone. One of our new hires has resigned. This position has been partially filled. We have volunteered to be a collection site for donated hygiene items.

**7. Friends Update:** The Friends gave a donation in the amount of \$9,000 for the year 2021. The Chocolate Lab will take place Oct. 9.

**8. Unfinished Business**

**a. Landscaping Project:** The landscaping has been completed on the south side of the building. Linda Thering moved that Linda Kettner be able to purchase 1 rain chain and accessories up to \$200, seconded by Jordan Lagerman. Motion carried.

**9. Director Search Update:**

**10. General Public Comment:**

**11. Action to convene into closed session under Sections 19(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.":**

**a. Possible discussion regarding hiring for the Library Director position**

**b. Discussion regarding employee compensation**

**12. Reconvene into Open Session:**

**13. Possible action regarding hiring for the Library Director position:** We have extended an offer that has been accepted. Linda Thering moved to hire Emily Whitmore as our library director with a flexible start date, seconded by Jordan Lagerman. Motion carried.

**14. New Business**

**a. Review draft 2023 budget:** Carrie Portz is continuing to work on areas of the budget.

**b. Employee Compensation:** tabled until October

**15. Next Meeting:** Tuesday, October 11, 2022 at 5:00 PM

**16. Adjourn:** Linda Thering moved to adjourn the meeting, seconded by Jordan Lagerman. Motion carried.

Linda Kettner