

**Spring Green Community Library Board Meeting
Tuesday, January 11, 2022**

The meeting was called to order by Ed Lilla at 5:00 PM in compliance with the Wisconsin Open Meeting Law.

Present: Ed Lilla, Linda Thering, Jordan Lagerman, Linda Kettner, Addison Arndt, Jeannie McCarville, Sue Meise (via phone)

Absent:

Guests: Bridget Roberts, Jackie Passant, Nancy Hume, Grace Moran

-Agenda: Linda Kettner moved to approve the agenda, seconded by Jeannie Mc Carville. Motion carried.

-Minutes of the Nov. 30, 2021 Meeting: Linda Thering moved to approve the minutes of the Nov. 30, 2021 meeting, seconded by Addison Arndt. Motion carried.

-Treasurer & Financial Report: Linda Kettner moved to approve the treasurer and financial report, seconded by Jordan Lagerman. Motion carried.

-Approval of Bills: Addison Arndt moved to approve the bills with the addition of a Visa and Arcadia Books bill, seconded by Linda Thering. Motion carried.

-Director's Report: Bridget Roberts reported that the staff is hanging in, but there have been stressful occurrences. The staff is awesome. Not much for programming. Grab and Go kits have been available.

-Friends Update: They haven't had a recent meeting. Plans are being made for the Chocolate Lab taking place in April.

New Business

-RV Arts Donation: We received a letter about giving a donation for a fundraising event in Feb. Linda Thering moved that we ask Bridget Roberts and the staff to find an item or book appropriate for their Feb. fundraiser, seconded by Jeannie McCarville. Motion carried. Linda Kettner recused herself.

-ARPA Grant: We are getting lockers from this grant.

-New Director Position Update: We have not received any applications. It was suggested to change the deadline date. Addison Arndt and Linda Kettner will rework the ad. Linda Thering moved that Linda Kettner and Addison Arndt update the job description for the Library director, seconded by Jeannie McCarville. Motion carried.

Old Business

-Garden Expenses: \$3,700 has been paid from library accounts. Some of this amount has since been covered from a grant for the kaleidoscope. Other expenses are going through the village. We had an expense for the downspout. The bills are being coded under capitol expense.

-New Copier Update: The copier is here. The service seems very good.

-Acquisitions Carryover from 2021 Donation: We received a \$1,000 donation for acquisitions from an anonymous donor. The money is being held in our account with the village.

-Air Purifiers: They are working fine. Extra filters will be ordered.

-Emergency Closure Policy: This policy was reviewed since there is no director at this time. The staff will have discretion in this event.

-Collection Development Policy: Suggested to be more specific about removal of material. The board will review this policy.

-Library Service Plan: Linda Kettner moved to approve the mask requirement policy dated 06/09/2020, seconded by Linda Thering. Motion carried.

General Public Comment: Jackie Passant brought up masking and children's, patrons and staff safety with regards to this issue.

Convene into Closed Session under Section 19.85(1)(f) of the Wisconsin Statutes for "(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations." A roll call vote was held: Arndt – aye, McCarville – aye, Lagerman – aye, Thering – aye, Kettner – aye, Meise – aye, Lilla – aye. Motion carried.

Reconvene into Open Session: Ed Lilla moved to reconvene into open session, seconded by Linda Kettner. Roll Call vote: Arndt – aye, McCarville – aye, Lagermann – aye, Thering – aye, Kettner – aye, Meise – aye, Lilla – aye. Motion carried. Jeannie McCarville and Linda Kettner will investigate library card policies and behavior policies.

General Public Comment:

Date of Next Meeting: Tuesday, February 8, 2022 at 5:00 PM

Adjourn: Linda Thering moved to adjourn the meeting, seconded by Addison Arndt. Motion carried.

Respectfully submitted,
Linda Kettner