

**Spring Green Community Library Board Meeting  
Tuesday, January 8, 2019**

The meeting was called to order by Sue Meise at 5:00 PM in compliance with the Open Meeting Law.

**Present:** Sue Meise, Linda Thering, Linda Kettner, Janet Keet, Robin Reid, Ed Lilla, Carrie Portz (director)

**Absent:** none

**Guests:** Bridget Roberts

**Agenda:** Robin Reid moved to accept the agenda as printed, seconded by Janet Keel. Motion carried.

**Minutes:** Ed Lilla moved to accept the minutes from Dec. 4, 2018, seconded by Linda Thering. Motion carried.

**Treasurer & Financial Reports:** Linda Thering went over our monetary holdings and any restrictions that they have. We currently owe the village approximately \$18,000. Janet Keel moved to move \$18,500 from the general savings account to the checking in order to pay the village, seconded by Robin Reid. Motion carried. In February we will discuss future planning of the Patrick Lamb CD. Linda Kettner moved to accept the treasurer and financial reports, seconded by Ed Lilla. Motion carried.

**Approval of Bills:** Robin Reid moved to accept the bills, seconded by Linda Thering. Motion carried.

**Director's Report:** Carrie distributed a copy of her report. Attendance at programs continues to be good. An accounting of wireless sessions was included. Children's programming continues to be well attended. Christi Makos has been working with the Plain and Lone Rock libraries to share children's materials. Carrie went over upcoming programming. Andy Kurek did a program on active shooters for the staff. Carrie included a list of donations the library received. We were selected to receive a grant from NASA Wisconsin Space Grant Consortium 2018-2019 Aerospace Outreach Program. This is \$5,000 for programs and materials with a matching grant from the library in the form of providing staff time.

**Friends' Update:** Linda Thering reported the group talked about the upcoming Chocolate Lab. They voted to donate \$8,600 to the library for 2019.

**Old Business**

None

**New Business**

**-Discussion of Strategic Planning Process in 2019:** Carrie emailed some samples of strategic plans for us to look over. She distributed a copy of items included in a SOAR discussion. We brought up various groups we may like to hold discussions with (senior citizens, faith communities, business leaders, moms and parents, Lions, book clubs, daycares, teachers, village board, chamber board, 30 somethings, elder care). She also included a copy of an online survey that could be distributed. The general consensus from the board is that we should pursue a strategic plan. Carrie will check with other library directors about their experience with South Central helping with their strategic plans. Carrie will check with another strategic planning company.

**-Discussion of Library Parking Lot:** At the last village board meeting the parking lot was brought up. The parking lot will be designated as general village parking. The village will take care of all maintenance.

**-Consideration of Library Board Applications & Recommendation to Village Board:** We had 2 applicants. Linda Kettner moved to recommend Sam Van Hallgren, seconded by Robin Reid. Motion carried.

**-Discussion of South Central Library System Foundation:** The library system reached out to Carrie to see if we would be interested in moving some of our money into this foundation. A letter with some information was distributed. We would like more information from the foundation. Carrie will check on this.

**General Public Comments:** none

**Confirm Date of Next Meeting:** Tuesday, February 12, 2019 at 5:00 PM

**Adjourn:** Robin Reid moved to adjourn the meeting, seconded by Linda Thering. Motion carried.

Respectfully submitted,  
Linda Kettner