

**Spring Green Community Library Board Meeting
Tuesday, December 1, 2020 via ZOOM**

The meeting was called to order by Sue Meise at 5:00 PM in compliance with the Open Meeting Law. This meeting was conducted via ZOOM and not recorded.

Present: Sue Meise, Linda Thering, Linda Kettner, Ed Lilla, Robin Reid, Sam Van Hallgren, Janet Keel

Absent:

Library Director: Lisa Renier-Thomas

Guest: Bridget Roberts

Agenda: Janet Keel moved to accept the agenda as presented, seconded by Robin Reid. Motion carried.

Minutes: Linda Thering moved to accept the minutes from the Nov. 3, 2020 meeting, seconded by Ed Lilla. Motion carried.

Treasurer & Financial Reports: Linda Kettner moved to approve the treasurer's report, seconded by Janet Keel. Motion carried. Linda Kettner moved to approve the financial report, seconded by Sam Van Hallgren. Motion carried.

Approval of Bills: Linda Thering moved to approve the bills, seconded by Robin Reid. Motion carried. Robin Reid moved to give Lisa Renier-Thomas permission to submit any bills that come in up to Dec. 9, 2020, seconded by Janet Keel. Motion carried.

Director's Report: Lisa distributed her report. Youth/Family take and make activity kits are continuing each week. New chairs for patrons and staff have been ordered. RFID Initiative – SCLS is proposing all LINKcat libraries be tagged within five years. Spring Green is one of 23 libraries that has not completed or in the process of tagging. The tagging would cost about \$2,000. SCLS will provide assistance including finding grant money. At the Nov.19, 2020 director's meeting it was voted to use ILS and Tech funds in 2022. Library staffing was discussed. Currently a smaller number of staff is working daily. They are working shorter shifts and performing many tasks. Everyone is getting the hours they want. We have some good subs. Hours of operation will be expanding after the 1st of the year.

Friends Update: The group is currently doing a Mask-e-read a stay at home and read fundraiser.

New Business

None

Old Business

-Library Service Plan: Lisa reported that there has not been a change in hours of operation, but they will expand in the new year. There was a discussion about ways to promote new books the library is receiving. Lisa will start promoting new releases in her newspaper articles. It was suggested to do a live video on Facebook of the unboxing of new books. Eventually, the lobby will have to be opened for pick-ups and returns. The lobby rugs will be brought up from the basement.

Public Comment: Bridget Roberts reported that she is working her full hours and several staff members are pretty close to theirs. She said some days they are extremely busy. It's harder now than before. The staff are filling multiple roles and it is a little more trying. She is appreciative of the board's support. They have 1 teen volunteer putting the grab and go kits together. Regarding the live Facebook feed Bridget said the people opening the boxes of new books are not working the same days she is, but she'll do some promotions of new books.

The board suggested asking Linda Schwanke to put an article in the Home News about the Friends fundraiser. Donations for this are coming in and Linda Thering is making those deposits. Listing donor names was discussed.

Next Meeting: Tuesday, January 12, 2021 at 5:00 PM via ZOOM

Adjournment: Robin Reid moved to adjourn this meeting, seconded by Ed Lilla. Motion carried.

Respectfully submitted,
Linda Kettner