

**Spring Green Community Library Board Meeting
Tuesday, March 10, 2020**

The meeting was called to order by Sue Meise at 5:00 in compliance with the Open Meeting Law.

Present: Sue Meise, Linda Thering, Sam Van Hallgren, Linda Kettner, Robin Reid, Ed Lilla, Janet Keel, Lisa Renier-Thomas (director)

Absent:

Guest: Bridget Roberts

Agenda: Robin Reid moved to accept the agenda, seconded by Ed Lilla. Motion carried.

Minutes: Linda Thering moved to accept the minutes from the Feb. meeting, seconded by Janet Keel. Motion carried.

Treasurer & Financial Reports: Linda Thering pointed out the areas she took money from to pay the money we owed the village. She updated us on CDs that are coming due soon. She renewed the Marcus Bossard and Van Slyke CDs for 11 months. These 2 CDs have restrictions on them. Coming up are the maintenance and Patrick Lamb accounts. She will renew the maintenance and Patrick Lamb accounts for 11 months. The Pearl Bossard account will not be renewed at this time and will be used to expand the east garden. Linda Kettner moved to accept the treasurer and financial reports, seconded by Janet Keel. Motion carried.

Bills: Linda Thering moved to accept the bills with the addition of a Visa bill for books, seconded by Robin Reid. Motion carried.

Director's Report: Lisa distributed her report. She mentioned the Bingo activity that is taking place this month. Lisa and Christie are going to have a Homeschool Meet & Greet on April 1. We have a supply of Narcan in the library. Most of the staff have been trained on this. Lisa has looked into getting an AED for the library. They are expensive. Bibliovation is continuing to be worked on. She went over Feb. monthly data. Ebook check out, public computer use, wireless usage and program attendance is up.

Friends Update: Linda Thering reported the group talked about the Chocolate Lab and the annual meeting. Lisa will be the program at the annual meeting. She will talk about what the library has to offer. Joy Kirkpatrick will be stepping down as president.

Old Business

-Library Garden Updates: Robin Reid has had difficulty with her plans for fundraising. Dave Chapman is doing a design. Carol Jefferson is making a plan on how to go about this. Patty Peltier is going to continue to work on this and have a fundraiser for this project. Robin feels we should go ahead with clearing the area and planting grass. Robin will proceed with getting bids to clear the garden area, have dirt brought in and planting grass. Linda Kettner moved to have Robin Reid proceed with specs for the project, getting proposals and bringing the information back to the board by our next meeting, seconded by Linda Thering. Motion carried.

-WiFi access points cabling updates: Ed Lilla is continuing to work on this.

New Business

-Review Community Room Policy: Ed Lilla reported the policy says that the board has to approve the room usage. There have been questions about groups using the room. This topic will be revisited at our next meeting.

-COVID-19 and Public Libraries: Lisa distributed copies of info that she has shared with staff that includes cleaning procedures taking place during this time. She will also publicize things that patrons can do. Lisa distributed a draft of an Epidemic and Library Health Emergency Policy. We should review this draft for our next meeting. Ed Lilla moved to institute the draft policy in the event of an emergency until a final policy is implemented, seconded by Linda Thering. Motion carried.

General Public Comment:

Next Meeting: Monday, April 6, 2020 at 5:00 PM The location will be determined.

Adjournment: Robin Reid moved to adjourn this meeting, seconded by Ed Lilla. Motion carried.

Respectfully submitted,
Linda Kettner