

Spring Green Community Library Board Meeting
Tuesday, May 7, 2019

This meeting was called to order at 5:00 PM by Sue Meise in compliance with the Open Meeting Law.

Present: Sue Meise, Linda Thering, Robin Reid, Ed Lila, Janet Keel, Sam Van Hallgren, Carrie Portz (director).

Absent: Linda Kettner

Agenda: Linda Thering moved to accept the agenda as presented, seconded by Sam. Motion carried.

Minutes of the Previous Board Meeting: Sam moved to accept minutes from the previous two meetings, seconded by Linda T. Motion carried.

Treasurer & Financial Reports: Linda Thering reported about potential donation, Linda T will see if SCLS has a specific recommendation. Robin mentioned the Sauk or Madison Community Foundation. Ed moved to accept treasurer's report; Robin seconded. Motion carried. Carrie Portz highlighted our financial report. Ed moved to accept financial report; Sam seconded; motion carried.

Approval of Bills: Robin moved to accept the bills, Linda T seconded, motion carried.

Director's Report: Carrie discussed the success of the Poetry Slam with 57 people for 3+ hours. Carrie discussed Christi effort on Children's Book Week with sponsorship from Cardinal for a movie screening, Arcadia Books with capes and book giveaways, and Culver's giving free scoops. Coordinating with local RV libraries for summer library program, focusing on pride in reading and literacy over prizes. 3 summer library children programs per week. Art booth at the art fair. Great attendance at children's programs: over 100 participants in the children's library program last month. Themes in the teen area. Working with 2nd grade teacher. American Girls are very popular; American Girl donated 3 of the dolls, Carrie P donated the other 2. Beginning Knitting on May 18. Space programming with Arcadia June 15. Laundromat book basket has been successful. Library is "fostering" a Leopard Gecko. Wings Over River Valley donated money for art hangers in the community room. Christi won a \$2500 from Alliant Energy for RV Libraries 1000 Books Before Kindergarten. Carrie included monthly statistics, library visits are rebounding, some other numbers are still down a little. Sue asked if WIFI use from the parking lot is included in the statistics.

Friends' Update: Village Wide garage sale coming up in July. Elected Officers are all continuing. Melissa Hildebrand is a new Friends' member.

Old Business:

Library Garden: Ed talked about garden drainage improvement options. (1) Mulched area grading has settled and is allowing water to pool and needs to be regraded. (2) Existing French Drain needs to be cleaned out, redone, and realigned with downspout. (3) Install an overflow drain, such as a sidewalk trench drain. (4) Could install rubber membrane to divert away from walls but lower priority. (5) High priority, First, to replace and weatherproof HVAC air intakes. (6) Other drainage options, alternative to French drain, include stone landscaping trench instead of all turf. Or something in between, a much larger French drain. (7) porous paver seating area. Janet moved that Ed will put more formal ideas for

seating and get quotes for replacing HVAC air intakes and for sourcing a trench drain. Linda T seconded, motion carried.

Discussion of Strategic Planning: Put on hold until after new Library Director is hired and starts.

Discussion of Library Investment Policy: Discussion of having a Foundation and a local bank present what they offer and recommend. Robin discusses need for a strategy to tell donors what we plan to spend money on. Discussion of names of people to gather advice on planning and investment who can talk to us in July. Village already keeps their money at People's Bank, so start there. Also ask South Central Library Foundation to talk with us. A third person to ask is Jennifer Kramer.

New Business:

Discussion of Library Interview Process: We have gotten 3 applicants so far, Linda T will forward them onto the Board. We have the interview questions from last time. Main focus of June 4 meeting will be selecting applicants for interviews and interview questions. Sam asked about library staff involvement in the interviews. Library staff give the applicant a tour before the interview, so that staff also can give input on their impression.

General Public Comment: Bridget Roberts asked about staff involvement in interviewing the new director. Bridget asked about staff being able to sit in on the interviews and the Board discussion. She feels that all staff except Christi has been with the library for 7+ years and has a good idea of the workings of the library. Sam commented favorably on including staff. Carrie suggested possibly having one staff member sit with the Board and ask an interview question. Bridget brought up the uncertainty and newness of a new director coming in for the director and for the staff.

Confirm Date of Next Meeting: Tuesday, June 4, 2019 at 5:00 PM

Adjourn: Robin moved to adjourn the meeting, Sam seconded, Motion carried.

Respectfully submitted,
Janet Keel