

**Spring Green Community Library Board Meeting
Tuesday, September 7, 2021**

The meeting was called to order by Sue Meise at 5:00 PM in compliance with the Wisconsin Open Meeting Law.

Present: Sue Meise, Linda Thering, Linda Kettner, Ed Lilla, Jeannie McCarville, Sam Van Hallgren

Absent:

Library Director: Lisa Renier Thomas

Guests: Jackie Passant, Bridget Roberts, Jordan Lagerman

-Agenda: Linda Kettner moved to approve the agenda, seconded by Linda Thering. Motion carried.

-Minutes of the August 3, 2021 Meeting: Linda Thering moved to approve the minutes from the August meeting, seconded by Ed Lilla. Motion carried.

-Introduction of Melissa McLimans from WiLS re: Strategic Planning (via Zoom): This was done via phone due to the library internet being down. Melissa gave an overview of WiLS. There are 2 options for a strategic plan. Option one is a one on one, a la carte process. A report about this was distributed and areas that Melissa felt are minimally recommended were high-lighted with costs included. She discussed each phase in the process. Option two is the small library cohort. This option is great for small libraries. It is a good option for building a community among participating libraries. The cost is much less. The majority of work is done by the cohort members. A cohort is beginning this fall. We had some discussion about the cohort process, costs involved, work involved, competent team members. Linda Thering moved that we contract with WiLS for the cohort strategic planning, seconded by Ed Lilla. Linda amended her motion to include that this decision is based on predominantly positive feedback from other libraries that have participated in this, seconded by Ed Lilla. Motion carried. Lisa will head this committee including 1 board member, 1 staff member, 1 community member and 1 Friends member.

-Treasurer & Financial Report: Linda Kettner moved to approve the treasurer and financial report, seconded by Jeannie McCarville. Motion carried.

-Approval of Bills: Linda Thering moved to approve the bills, seconded by Sam Van Hallgren. Motion carried.

-Director's Report: Lisa distributed her report. Virtual Storytimes and Grab and Go Kits continue. Other programming includes "Stepping On" a fall prevention workshop, Family Storytime with David Daniel on Sept. 8 and a Library Truck Show on Sept. 16. Interviews have been conducted for the Youth Services position. The new Youth Services director is Grace Moran. The floors have been cleaned. The "Tami Bench" has been ordered. The outdoor sign is being looked at for paint issues. Peg Radel donated \$300 for youth services. Lisa is beginning her final DPI certification course. Bridget Roberts will be taking stock of library keys.

-Friends Update: The group will be meeting in September. Book collections have begun. They've been getting money from book sales, memberships and free will donations.

New Business

-Resignation of Sam Van Hallgren: Sam has submitted his resignation. Thank you to Sam for his time on the library board.

-Consideration of Applications for Library Board: We have 5 applicants for board openings. Ed moved to nominate Jordan Lagerman and Addison Arndt as library board members, seconded by Linda Thering. Motion carried. These names will be presented to the village board for approval. Their terms of service will coordinate with Sam Van Hallgren and Janet Keel's terms.

-Preliminary 2022 Library Budget Discussion: Lisa distributed a draft of the budget. She went over some of the numbers in the budget. She has included a fax machine in the copy machine contact. The acquisition and program budgets were cut. Ed Lilla moved to approve the preliminary draft budget, seconded by Linda Kettner. Motion carried.

Old Business

-Kaleidoscope Garden Updates: The 2 pavers have arrived. We are waiting for the paving, soil and mulch to be put in. We are holding off on ordering the benches until the landscaping is finished.

-Library Landscape Maintenance: Sue will be meeting with the village workers. Hopefully, it will be done by the end of September.

-Youth Services Hiring Update: mentioned during the library director's report

-Library Service Plan: We have gone back to masking, everything is pretty much open. We have a cleaning spray that is being used in the bathroom. Community room bookings are happening. Things are going well. Lisa proposes that we continue with what we are doing.

General Public Comment: Bridget Roberts feels so good about this meeting. She has felt the things have been contentious, but this meeting felt upbeat and going in the right direction. This was a really good meeting. The library is the heart of the community. She says thank you to the board. She also thanked Sam for being on the board and his input.

Date of Next Meeting: Tuesday, October 12, 2021 at 5:00 PM

Adjourn: Sam Van Hallgren moved to adjourn this meeting, seconded by Linda Thering. Motion carried.

Respectfully submitted,
Linda Kettner