

Special Meeting Minutes
Spring Green Community Library Board of Trustees
Monday, November 15, 2021 at 5 pm
Spring Green Community Library
230 East Monroe Street Spring Green, Wisconsin

In attendance:

Board members: Arndt, Lagerman, Lilla, McCarville, Thering, and Meise. Kettner was absent.

Library Staff: Director Lisa Thomas, Bridget Roberts, Jackie Passant

Public: Jim and Jan Spredemann, Joy Kirkpatrick, Barbara Morford, Paula Shillerd and Susan Jannotta.

1. Call to order and certify compliance with Open Meeting Law
2. Review and approve agenda. *The agenda was reviewed and approved by Thering, seconded by Arndt. Motion passed.*
3. **General Public Comment:** *Public comments were heard with the primary concern being recent turnover of library directors. There were also suggestions to conduct exit interviews of current and former directors.*
4. **Convene into closed session** under Section 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." *Roll call vote with all board members voting in the affirmative to convene in closed session.*
 - a. Review and approve closed session agenda.
 - b. Discussion and possible action on a letter of resignation by the Spring Green Library Director. *No action taken in closed session*
 - c. Discussion and possible action on the remaining work schedule and duties for the Spring Green Library Director. *No action taken in closed session*
 - d. Discussion and possible action on interim staffing needs, duties, and schedules. *No action taken in closed session*
5. **Reconvene into open session.** *Roll call vote with all board members voting in the affirmative to reconvene in open session.*
 - a. Discussion and possible action on a letter of resignation by the Spring Green Library Director. *Ed Lilla motioned to accept the resignation of Library Director Lisa Thomas with her last day to be November 24, 2021, seconded by Linda Thering. Motion passed.*
 - b. Discussion and possible action on the remaining work schedule and duties for the Spring Green Library Director. *The Board agreed to change the previous direction to Lisa Thomas to be present in the library for her normal work schedule through her last day and instead allow her to attend two days of a previously planned conference. Motion by Arndt, second by Ed Lilla. Motion passed.*
 - c. Discussion and possible action on interim staffing needs, duties, and schedules. *The Board agreed to hold off discussing staffing needs or duties until the November 30th meeting when the full Board would likely be in attendance. The*

Director commented that scheduling was planned thru end of the year. No action taken.

- d. Discussion and possible action on the search and hiring of a new Spring Green Library Director. There was some discussion of past hiring practices. The Board agreed to bring ideas to the meeting on November 30, 2021. No action taken.*
- 6. General Public Comment:** *Bridget Roberts spoke of the need for the board to better express appreciation of the Directors. Jackie Passant agreed. Joy Kirkpatrick spoke of how the library was the "soul" of the community. She encouraged Trustee training.*
- 7. Adjourn:** *Meeting adjourned 6:30pm*